Clerk’s Committee Meeting Minutes

March 2, 2015

Dean’s Conference Room

Attending: Zhihong Chen (Recording Clerk), Dave Dobson (Clerk), Sherry Giles (Business & Policy, and Sports Studies), Edwins Gwako (Social Sciences), Adrienne Israel (Vice President for Academic Affairs & Academic Dean), Tim Lindeman (Arts and Recorder for this Meeting), Lisa McLeod (Humanities), Jeffrey Ray (SGA), Steve Shapiro (Natural Sciences & Mathematics)

1. The committee convened and began with a moment of silence.

2. The committee approved minutes from February 23, 2015 with edits.

3. Final agenda for Faculty Meeting March 5 approved with discussion about when to have open time to share positive thoughts.

* 1. Nominating Committee Proposed Slate
	2. Jane’s report from Board of Trustees meeting
	3. Silent Announcement (Erin Dell and due date for interim grades)

4. Assessment committee staffing concerns were addressed by members of that committee. Megan White, who has experience with assessment, serves as chair for organizational issues. If public presentations are needed, Jim Hood will take over.

Kyle Dell is apparently in contact from Brunnenburg, but Dave will contact Nominating Committee alerting them to the situation, suggesting that a replacement for Kyle as a Social Science representative be found.

Assessment Committee plans to have a joint meeting with Curriculum Committee.

5. Discussion of Nomination slate—CC nominates Maria Amado and Roy Nydorf to serve on Nominating Committee and keep Drew Hays on Curriculum. All is subject to faculty approval.

6. CC reviewed and recommended that all of the submitted research proposals be approved.

7. Discussion of release-time policy. Some items that have apparently been approved have not been put into the Faculty Handbook. The Dean would like a flexible policy that can reflect the current condition of the college.

Eric Mortensen’s proposal raises genuine concerns, and CC will examine the current policy and try to make suggestions that make release-time more equitable.

8. Dave questioned whether we are taking the right course on curriculum revision and perhaps CC should revisit our current schedule of curricular change?

9. The meeting closed with a moment of silence.

Respectfully submitted,

Tim Lindeman