**Faculty Development Information – Fall 2014**

**1. WEDNESDAY FACULTY DEVELOPMENT WORKSHOPS (**3:45 - 5:15 PM) Due to space constraints this year, workshops will be held in various locations—check announcements for each workshop. Mark your calendars for the following workshops.

**September 10: *Advising Practice for New Faculty***

Location: West Gallery in Founders

This workshop is intended to introduce faculty who are new to advising at Guilford to common advising issues and to allow practice through role plays and discussion.  New and recently arrived faculty are encouraged to participate even if you are not an official adviser as students often discuss advising issues with faculty who teach their classes. Steve Shapiro will facilitate the workshop.

*We are fortunate to be able to offer a Workshop Series:*

***OPTIMIZING STUDENT ENGAGEMENT & LEARNING: ACCESS & DESIGN***

**September 24: *Part I: Access & Space Design***

*The Active Learning Ecosystem: Evidence that Space Matters*

Location: The Community Center

This session will explore why spaces in which learning is directed by an instructor - whether in lecture or in guided group work or discussion - are in need of fresh design thinking. We will discuss a new active learning ecosystem where pedagogy, technology and space are carefully considered and integrated. Finally, we will overview an evaluation method connecting evidence-based spatial designs to student engagement factors and discuss some preliminary positive results showing classroom spaces matter. See the Faculty Development Moodle for a white paper describing the positive impact of classroom design on student engagement (How classroom design effects classroom engagement. (2014) Steelcase Education.).

**Lisa Raney**, Regional Education Leader, Southeast Region, Steelcase Education based in Atlanta, GA, will facilitate this workshop. She works with education institutions, Steelcase dealers and architectural & design firms, bringing Steelcase user centered insights to promote integrated active learning spaces that support the changes in pedagogy, technology and students. The mission of Steelcase Education Solutions is to help schools, colleges, and universities create the most effective, rewarding, and inspiring learning environments.

An example of Steelcase’s approach to informal learning space design may be seen in the Library renovations that took place over the summer, which transformed the former “Information Village” on the main level into a more engaging environment supporting collaborative learning.

**November 12: *Part II: Access & Instructional Design***

*Universal Design for Learning*

Location: The Community Center

During this session, we will explore how the Universal Design for Learning (UDL) framework helps faculty to design course goals, assessments, methods and materials that meet the needs of today’s learners. Based on neuroscience, the UDL principles of engagement, representation, and action and expression offer instructors new ways of proactively designing instruction that integrates effective pedagogy with technology. We will discuss the myth of the ‘average learner’ and experience the learner variability that exists within any group of learners. Finally, we will cover readily-available strategies, tools, and resources that enhance instruction and student engagement. See the Faculty Development Moodle for an article exploring UDL in a higher education setting [Rose et al. (2006). Universal Design for Learning in Postsecondary Education: Reflections on Principles and their Application, *Journal of Postsecondary Education and Disability, 19,* 135-151.].

***Patricia (Patti) Kelly Ralabate***, Director of Implementation, Center for Applied Special Technology (CAST), will facilitate the workshop. CASTstates its mission as follows: To expand learning opportunities for all individuals, especially those with disabilities, through the research and development of innovative, technology-based educational resources and strategies.

Patti Ralabate received her doctorate in special education from the George Washington University and teaches bilingual and special education courses for the GW Graduate School of Education and Human Development. She has published extensively on UDL and special education topics, such as autism, disproportionality, and inclusion. As CAST Director of Implementation, Dr. Ralabate leads efforts to implement Universal Design for Learning (UDL) at school, district and state levels. She currently works with several districts in the Maryland and DC area supporting UDL implementation and coaching projects. In 2011, she completed a Boston College postdoctoral fellowship in residence at CAST focused on UDL Leadership. Dr. Ralabate also serves as Director of the National Center on UDL and was project director for the UDL Professional Development System (UDL-PDS) project funded by the Bill and Melinda Gates Foundation.

**October 29: *Panel and Discussion on Title IX and the SaVE Act***

Location: King 222

Following the training on Title IX that faculty and staff will complete on-line, several panelists will provide information relevant to Guilford and answer questions. This is a time to better understand our role and responsibilities at Guilford regarding Title IX.

**April 14-15: *Intercultural* Education**

Dr. Michael Vande Berg, renowned intercultural learning expert, will share new theories, research, and practices that are profoundly influencing teaching and learning in international settings, both abroad and in domestic settings. Contrary to popular assumptions, this research shows that the richest student learning doesn't occur merely through crossing cultural boundaries or by "immersion" in a culture other than their own. The biggest developmental leaps only happen when educators are able to appropriately mentor their students as they engage in deliberate cross-cultural experiences. This day and a half session helps us examine “How should we be intervening in order to maximize our students’ learning?”

Tuesday, April 14th, 7:00-8:30pm--Dr. Vande Berg will present the myths and facts of the last century's three historical narratives of international learning. Open to all.

Wednesday, April 15th, 9:00am-5:00pm—This will be an experiential, holistic, and developmental workshop.  Focus on applying insights and introducing training material for use with  students in international settings. Participants must have attended the Tuesday night presentation, and must be available for the entire session.

If you have suggestions for topics for future faculty development workshops, please contact Kathy Adams ([kadams@guilford.edu](mailto:kadams@guilford.edu) ) or one of the members of the Faculty Development Committee listed at the end of this newsletter. We have two workshop dates that have not yet been scheduled (1/28/15 and 2/18/15).

**2. KENAN GRANTS FOR THE IMPROVEMENT OF TEACHING**

Full-time and Continuing part-time faculty or groups of faculty may apply for funding of projects related to teaching. Applicants seeking funding for scholarly research must make clear the relationship to the applicant’s teaching. Section 5.321 in the Faculty Handbook outlines activities and expenses that are typically funded. Please note budget limits: travel ($600), $100 per diem (food, lodging, incidental travel) for 1-7 days, $75 per diem for 8-21 days, full cost of conference/workshop registration. A report (last few items on the Kenan application), a travel requisition form (not a regular requisition form) and receipts are required for reimbursement. Applications may be obtained from the FDC Moodle site or Kathy Adams ([kadams@guilford.edu](mailto:kadams@guilford.edu)) and should be returned to her. Contact Kathy if you have questions about the grants.

**2014-2015 Kenan Grant Deadlines: 9-15-14, 2-16-15 and 4-15-15.**

**3. RESEARCH PRESENTATIONS**

The Faculty Development Committee invites all faculty members to give presentations to the Guilford community about their research, community projects, and creative work. We especially encourage new faculty, colleagues back from study leave, and those with recently published projects to share their work. These presentations can take many formats: single presenters or multiple panelists who share the time. This opportunity is a great way to make your work known to colleagues across the campus.

If interested, please contact Karen Spira ([spiraka@guilford.edu](mailto:spiraka@guilford.edu) ).

**4. WEDNESDAY FACULTY LUNCH DISCUSSIONS**

Along with using faculty lunch as an opportunity for faculty to meet new colleagues and generally stay in touch with one another, from time to time the Faculty Development Committee identifies specific topics for voluntary lunchtime discussion for interested faculty.

If there are topics you’d like to have discussed during faculty lunch, and/or if you’d like to lead a lunch-time discussion, please contact Kathy Adams ([kadams@guilford.edu](mailto:kadams@guilford.edu) ).

**5. FACULTY READING GROUPS**

Every year the Faculty Development Committee sponsors faculty reading groups. This has been a great experience for many faculty—it’s a way to get to know one another while pursuing common interests and working together as members of a learning community. You choose a book, we find out who wants to join you, and we buy a copy of the book for each participant. (Good deal!)

Please contact Kathy Tritschler ([ktritsch@guilford.edu](mailto:ktritsch@guilford.edu) ).

if you’d like to suggest a book to read and discuss with other faculty.

**6. ‘COME DINE WITH ME’**

**A way to support faculty inviting students to share a meal**

As encouragement to faculty-student interactions outside of the classroom, FDC will subsidize faculty who organize meals with students off campus. The preference is for faculty to host students in faculty homes. We know that some faculty already invite their advisees, their majors, their classes or other student groups to come to their home. It’s a wonderful thing to do, and we would like to provide a measure of financial support in the hope of increasing the number of such events. We recognize that some faculty are unable to host students at their homes but would like to share a meal with students. We also want to support these faculty.

If you host a student meal, we will reimburse your expenses for up to $200/ academic year for meals served in the faculty member’s home or in a restaurant off campus. You can request reimbursement by sending the Faculty Development Director, Kathy Adams, a requisition (which specifies the date and student group involved) accompanied by receipts.

Student-faculty relationships outside the classroom provide many benefits to students, and to us as individual faculty members as well as to our community, so encouraging these events fits as a part of faculty development. If you would like to talk with faculty members who have hosted events, please contact Kathy Adams for first hand ideas and/or names of other faculty who have done this.

**7. OTHER FACULTY SUPPORT**

Faculty Development Associates: In addition to the Director, Faculty Development Associates work with faculty wishing to improve their teaching or seeking help in preparing for or responding to a review. Associates consult with faculty to identify their goals and a plan to achieve them, visit classes, and otherwise assist faculty in achieving their goals.

Dave Dobson ([ddobson@guilford.edu](mailto:ddobson@guilford.edu)), Hiroko Hirakawa ([hhirakawa@guilford.edu](mailto:hhirakawa@guilford.edu) ), and Kathy Adams ([kadams@guilford.edu](mailto:kadams@guilford.edu)) are continuing in this role. Maria Rosales ([mrosales@guilford.edu](mailto:mrosales@guilford.edu)) and Robert Williams ([rwilliams@guilford.edu](mailto:rwilliams@guilford.edu)) also serve as Faculty Development Associates but are away from campus this semester. Contact Kathy Adams if you have questions about this program.

Tim Lindeman ([tlindema@guilford.edu](mailto:tlindema@guilford.edu) ) recently has been approved by Clerk’s Committee as the Associate who will work with periodic reviews of tenured faculty.

**Academic Dean’s Office**

Faculty Research Funds-Support for faculty research: Applications are available on the Faculty Development Moodle or from Jan Prillaman in the Dean’s Office. Deadlines: 9-15-14, 2-15-15, 5-15-15. (Any deadlines that fall on a Friday or weekend will move to the following Monday).

Guidelines:

* + Direct research expenses will receive highest priority.
  + Selection will be made in relation to institutional purposes and continuing research potential.
  + Travel to libraries, laboratories, and other institutions is fundable.
  + Equipment is fundable; equipment and books become property of Guilford College, priority is given to equipment with subsequent use.
  + Stipend and living expenses are not fundable.
  + Often grants can be only partially funded.

Faculty Travel Funds: For 2014-15, faculty presenting at conferences can be reimbursed up to $600 in expenses. Receipts and a travel requisition must be submitted to the Dean’s Office.

Office of Sponsored Programs and Grants

The purpose of the Office of Sponsored Programs and Grants is to facilitate and support the College community in obtaining external funding. The “Grants Links” is found at <http://intranet.guilford.edu/?page_id=8722> ). The intention is to offer a centralized place where resources are available. Faculty and staff have access to grant-seeking guidelines, the online internal concept form, grant seeking resources, links to Foundations and other funding opportunities, definitions of grant seeking terminology as well as templates and boilerplate documents. This will centralize resources for grant-seeking and will encourage greater team approach to proposal development. The College is currently searching for a Grants Administrator.

Keiser-Stoneburner Fund for Team Teaching

This fund covers stipends for faculty who team teach an interdisciplinary course as an overload. The course may be cross-listed in two departments. Each faculty member receives credit for half of the students in the class toward their 90 student annual minimum (courses with at least 20 students are preferred). Interested faculty should consult with the Academic Dean for details before the deadline for submitting departmental course schedules to the Registrar.

**8. CONFERENCES/SEMINARS/FELLOWSHIPS**

**Faculty Development is glad to publicize opportunities that will be of interest to a broad range of faculty. Please contact Kathy Adams (**[**kadams@guilford.edu**](mailto:kadams@guilford.edu)**) if you have such information. Below are sample events/activities that are offered this fall.**

**October 16-18**

**Global Learning in College: Cross-Cutting Capacities for 21st-Century College Students: A working conference in Minneapolis, MN where you will learn about objectives for global learners, design a program to achieve those objectives, and consider what research suggests in terms of needed resources. See** <http://www.aacu.org/meetings/global/14/index.cfm> **for more information.**

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|  | November 6-8  Transforming STEM Higher Education (Network for Academic Renewal Conference): This conference in Atlanta, GA is co-sponsored by PKAL and AAC&U and has the dual purpose of addressing how to increase students majoring in STEM and how to increase knowledge of STEM content among all students. See  <http://www.aacu.org/meetings/stem/14/index.cfm>  **January 21-24, 2015**  **Liberal Education, Global Flourishing, and the Equity Imperative: AAC&U’s Centennial Annual Meeting in Washington, DC where they will be celebrating their leadership for liberal education. A special symposium (America’s Global Future: Are College Students Prepared?) will be offered on Wednesday (1/21/15). See**  <http://www.aacu.org/meetings/annualmeeting/AM15/> **for more information.**  **9. FACULTY DEVELOPMENT MOODLE AND COMMUNICATION**  The Faculty Development Moodle can be accessed using the password **faculty**. The moodle contains the schedule and descriptions of workshops, the application for Kenan grants and faculty research grants, and announcements about upcoming faculty development events, conferences and workshops on and off campus. Contact Kathy Adams if you have information related to faculty development that you think should be posted on the Moodle.  Announcements of faculty development events and opportunities also will be listed in the Buzz and via email messages. We post reminder announcements during each Wednesday lunch in The Gilmer Room via a PowerPoint projection. |

**2014-2015 Faculty Development Committee members**

Kathy Adams (Faculty Development Director)

Suzanne Bartels-Chair

Kathy Tritschler

Julie Burke\*

Eric Mortensen

Karen Spira

\*Maria Amado will replace Julie during the spring semester.